



March 14, 2020

Good Afternoon All,

In order to ensure the safety of our Residents, their family members, staff and volunteers remains a priority the following steps have been taken within our internal SCOC Community. Effective Immediately:

1. All persons entering the SCOC Community will be screened for Covid-19 symptoms at the screening center that has been established in the front vestibule. Any person who does not pass the screening criteria will be asked to exit the community and contact their doctor or public health for further instructions.
2. All staff and visitors are asked to stay home if they are feeling unwell and are displaying 1 or more symptoms of Covid-19 are asked to visit their doctor immediately and follow instructions given. This may result in self-isolation for a period of 14 days.
3. Staff who do not have direct care responsibilities may work from home. Staff in areas that have been closed have been offered vacation and or have been re-assigned to other duties.
4. All persons who live, work or are visiting SCOC and have recently travelled outside of Canada or have been in contact with a confirmed case of covid-19 will be required to contact Public Health and self-isolate for a period of 14 days.
5. All group meeting, programs, events and religious services within our community have been cancelled effective immediately.
6. All meetings will be held via teleconference and eventually skype.
7. Congregate programming has been cancelled in the SCOC Community.
8. The entire community is on aseptic measures for outbreak and extra precautions are being taken in high traffic area and touch point cleaning and garbage removal.
9. The Tea Room has been closed except for two one hour periods where Residents may shop for food items.
10. The main dining room will not be closed for meals ALL diners will be screened each time they enter.
11. Residents who have deliveries of food and products will instruct the vendors to leave their good at Reception and a staff member will deliver them to their suites.
12. Members of the Adult day Program (ADP) will undergo screening with the same tool that is used for other person entering the community. ADP meals will be served in their program suite until further notice. Drop off and pick up of ADP participants will occur on the main floor. We are assessing the status of the program on a daily basis.
13. The Ministry of Health has CLOSED the LTC home to visitation except for Residents who are very ill or requiring end of life care.

We are in communication with the MOH and Public Health daily and are altering our protocols and routines as instructed. We will keep you informed of our status on a regular basis.

Regards

Mary Hoare
Chief Executive Officer