

**ST. CLAIR O'CONNOR COMMUNITY INC.**  
**Employment Opportunity**

**Director of Programs and Community Support Services**  
**Permanent Full-Time**

St. Clair O'Connor Community Inc. (SCOC). is a non-profit partnership between the broader community and Danforth Mennonite and Toronto United Mennonite Churches providing a range of accommodation and a continuum of care, a variety of life-affirming activities and programs for seniors in the surrounding neighborhoods. SCOC seeks to be a caring, intergenerational community, which nurtures the health and wellbeing of its residents.

SCOC is presently accepting applications for Programs and Community Support Services (PCSS) Permanent Full-time.

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Reporting to the Executive Director. Required to perform duties consistent with policies and procedures and appropriate legislation.

***POSITION SUMMARY***

- Responsible for the planning, organization, and implementation of innovative programs based on established standards, policies, and procedures, which will advance or maintain the lifestyle of residents and improve the overall delivery of health care to our residents.
- The position of Director, Programs, and Community Support Services requires that considerable attention be given to resident and family needs with time given to responding to their questions and concerns.
- Director, Programs and Community Support Services will manage all Programs at SCOC and is wholly or in part responsible for the Allied services which include Physiotherapy, Rehabilitation/Restorative/Palliative Care, Recreation, Volunteers, Purchase Services, Pastoral Care, ADP, SALC, Community Relations, Community Outreach, Public Relations, Fund Raising, Marketing, and liaising with the government as required.

***QUALIFICATION AND EDUCATION REQUIREMENTS***

- A community college/university degree in social science, recreation and leisure studies, therapeutic recreation, kinesiology, or other related field and at least one (2) year experience in a health care setting. Additional courses related to project management and leadership are highly desirable.
- Must have held a program manager position at a LTCH, and meet the updated qualifications set out in the Regulation.
- Experience working in a senior management capacity, extensive group facilitation experience; coaching and leadership.
- Proven flexibility and creativity, excellent oral and written communication skills.
- Training in conflict management, addictions, and mental health is an asset.
- Demonstrated leadership and organizational skills, creativity, and high motivation are a must.
- Knowledge of community resources and program development is an asset.
- Knowledge of computers and associated applications are required.
- CPR and First Aid qualifications must pass a criminal record check and vulnerable sector check.
- Must be fully vaccinated against Covid-19

Please send your application and resume by, November 24, 2024 to:

***EMAIL YOUR RESUME TO***

St Clair Community  
2701 St. Clair Ave. E.  
Toronto, ON M4B 1M5  
Email: [c.gomez@scoc.ca](mailto:c.gomez@scoc.ca)

Thank you for your interest, however, only applicants considered for an interview will be contacted.